



# ELIJAH HOUSE ACADEMY

becoming

## FACULTY APPLICATION

Please send the completed application, your resume, and a cover letter to the following:

[apply@elijahhouseacademy.com](mailto:apply@elijahhouseacademy.com)

OR

6627-B Jahnke Road, Richmond, VA 23225

### Name & SSN:

\_\_\_\_\_

Last

\_\_\_\_\_

First

\_\_\_\_\_

Middle

\_\_\_\_\_

Social Security Number

### Present Address:

\_\_\_\_\_

Street

\_\_\_\_\_

(Area Code) Telephone

\_\_\_\_\_

City

\_\_\_\_\_

State

\_\_\_\_\_

Zip Code

### Permanent Address:

(If not the same as above)

\_\_\_\_\_

STREET

\_\_\_\_\_

(AREA CODE) TELEPHONE

\_\_\_\_\_

CITY

\_\_\_\_\_

STATE

\_\_\_\_\_

ZIP CODE

### E-mail Address:

\_\_\_\_\_

### Date of Birth (MM/DD/YYYY):

\_\_\_\_\_

### Date available for employment:

\_\_\_\_\_

## EDUCATIONAL BACKGROUND

	School or Institution and Location	Major/ Minor	DIPLOMAS, DEGREES OR CREDITS EARNED	GRADE POINT Average (GPA)
High School				
College/University				
College/University				
Graduate Study				
Graduate Study				

**EXPERIENCE** (Present or Most pertinent)

Dates		Name of Employer and Address		Your Title
From				
To				
		(Area Code) Telephone:		
Work Performed:			Reason for Leaving:	
Name & Title of Supervisor:				
Dates		Name of Employer and Address		Your Title
From				
To				
		(Area Code) Telephone:		
Work Performed:			Reason for Leaving:	
Name & Title of Supervisor:				
Dates		Name of Employer and Address		Your Title
From				
To				
		(Area Code) Telephone:		
Work Performed:			Reason for Leaving:	
Name & Title of Supervisor:				

**REFERENCES**

References should include those who have first-hand knowledge of your professional competence and your personal qualifications. If any person(s) listed should not be contacted for reference at the present time, indicate in the left-hand margin the date contact(s) may be made.

Name	Position	Address	Telephone

## CERTIFICATIONS OR OTHER QUALIFICATIONS

Summarize special job-related skills, certifications, and qualifications acquired from employment or other experiences (including U.S. military service) and/or state any additional information you feel may be helpful in considering your application, i.e. honors, awards, activities, technology skills or professional development activities:

## GENERAL BACKGROUND INFORMATION

You must give complete answers to all questions. If you answer "Yes" to any question, you must list all offenses, and for each conviction provide date of conviction and disposition, regardless of the date or location of occurrence. Conviction of a criminal offense is not a bar to employment in all cases. Each case is considered on its merits. Your answers will be verified with appropriate police records.

Criminal Offense includes felonies, misdemeanors, summary offenses and convictions resulting from a plea of "nolo contendere" (no contest).

Conviction is an adjudication of guilt and includes determinations before a court, a district justice or a magistrate, which results in a fine, sentence or probation.

You may omit: minor traffic violations, offenses committed before your 18th birthday which were adjudicated in juvenile court or under a Youth Offender Law, and any convictions which have been expunged by a court or for which you successfully completed an Accelerated Rehabilitative Disposition program.

Were you ever convicted of a criminal offense?  Yes  No

Are you currently under charges for a criminal offense?  Yes  No

Have you ever forfeited bond or collateral in connection with a criminal offense?  Yes  No

Within the last ten years, have you been fired from any job for any reason?  Yes  No

Within the last ten years, have you quit a job after being notified that you would be fired?  Yes  No

Have you ever been professionally disciplined in any state?  Yes  No

Professional disciplined means the annulment, revocation or suspension of your teaching certification or having received a letter of reprimand from an agency, board or commission of state government.

Are you subject to any visa or immigration status, which would prevent lawful employment?  Yes  No

**If you answered "Yes" to any of the above questions, please provide a detailed explanation on a separate sheet of paper, including dates, and attach it to this application. Please print and sign your name on the sheet, and include your social security number.**

## STATEMENT OF FAITH

Please carefully read our Statement of Faith.

We believe the Bible to be the inspired, the only infallible, authoritative, inerrant Word of God (2 Timothy 3:16, 2 Peter 1:21).

We believe there is one God, eternally existent in three persons – Father, Son, and Holy Spirit (Genesis 1:1, Matthew 28:19, John 10:30).

We believe in the deity of Christ (John 10:33), His virgin birth (Isaiah 7:14, Matthew 1:23, Luke 1:35), His sinless life (Hebrews 4:15, 7:26), His miracles (John 2:11), His vicarious and atoning death (1 Corinthians 15:3, Ephesians 1:7, Hebrews 2:9), His resurrection (John 11:25, 1 Corinthians 15:4), His ascension to the right hand of God (Mark 16:19), His personal return in power and glory (Acts 1:11, Revelation 19:11).

We believe in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature and that men are justified on the single ground of faith in the shed blood of Christ and that only by God's grace and through faith alone are we saved (John 3:16-19, 5:24; Romans 3:23, 5:8-9; Ephesians 2:8-10; Titus 3:5).

We believe in the resurrection of both the saved and the lost: they that are saved unto the resurrection of life and they that are lost unto the resurrection of condemnation (John 5:28-29).

We believe in the spiritual unity of believers in our Lord Jesus Christ (Romans 8:9, 1 Corinthians 12:12-13, Galatians 3:26-28).

Are you in agreement with **all** of the aforementioned beliefs?  Yes  No

**If you answered "No" to the above question, please provide a detailed explanation on a separate sheet of paper. Please print and sign your name on the sheet.**

### Church

\_\_\_\_\_

Name

\_\_\_\_\_

Years Attended

### Pastor

\_\_\_\_\_

Last name

\_\_\_\_\_

First

\_\_\_\_\_

Phone Number

### SPIRITUAL REFERENCES

Spiritual References should include a pastor, small group leader or anyone who knows you well and takes ownership in your spiritual development.

NAME	POSITION	ADDRESS	TELEPHONE

## **CERTIFICATION AND RELEASE AUTHORIZATION**

I certify that all of the statements made by me are true, complete and correct to the best of my knowledge and belief, and are made in good faith. I further certify that I am the sole author of the essay. I understand that any misrepresentation of information shall be sufficient cause for: (1) rejecting my candidacy, (2) withdrawing of any offer of employment, or (3) terminating my employment.

I hereby authorize any and all of my previous employers and/or supervisors to release any and all of my personnel records, and to respond fully and completely to all questions that officials of Elijah House Academy may ask regarding my prior work history and performance. I will hold such previous employers and/or supervisors harmless of any and all claims that I might otherwise have against them with regard to statements made to Elijah House Academy. I further authorize these officials to investigate my background, now or in the future, to verify the information provided and release from liability all persons and/or entities supplying information regarding my background. However, I do not authorize the production of medical records or other information, which would tend to actually identify a disability nor do I authorize inquiries which would include information related to any medical condition or medical history. Further, I do not waive any rights which I may have under state or federal law related to my right to challenge the disclosure of unlawful or inaccurate information, whether by Elijah House Academy or by entities or persons providing such information to Elijah House Academy, including any and all claims concerning allegations of employment discrimination because of race, color, sex, religion, national origin, ancestry, age or disability.

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**Date**

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**Signature of Candidate (in ink)**  
**[Must be original]**

## **ESSAY**

We are interested in knowing how you came to faith in Jesus Christ and why you believe you are being called to gospel centered ministry to the youth of our city at Elijah House Academy. In answering this please reflect on how past experiences have prepared you for this position. Your essay should not exceed a page in length.

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**Signature**

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**Name**